



# Warranty Claim Form

\*Please save a copy for your records

\*Refer to GMG warranty terms and conditions for instructions

**GMG WARRANTY CLAIM #** \_\_\_\_\_  
(Contact GMG for warranty #)

**MACHINE INFORMATION**

MODEL NUMBER: \_\_\_\_\_ FAILURE DATE: \_\_\_\_\_  
SERIAL NUMBER: \_\_\_\_\_ COMPLETION DATE: \_\_\_\_\_  
HOUR METER: \_\_\_\_\_ CLAIM DATE: \_\_\_\_\_  
(At time of repair)  
SERVICE CALL LOCATION: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_  
STATE / PROVINCE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

**CUSTOMER INFORMATION**

COMPANY NAME: \_\_\_\_\_ WORK ORDER # \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_  
STATE / PROVINCE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_ E-MAIL: \_\_\_\_\_  
CONTACT NAME: \_\_\_\_\_ PHONE: NUMBER: \_\_\_\_\_

**DETAILED DESCRIPTION OF FAILURE**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DETAILED DESCRIPTION OF REPAIR**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PARTS USED**

Qty	Part Number	GMG Invoice #	Description	Cost	Extended Cost

DIAGNOSTICS HOURS: \_\_\_\_\_ LABOR HOURS: \_\_\_\_\_ TRAVEL MILES: \_\_\_\_\_

\*GMG Labor Rate: \$75  
\*Travel Reimbursement per mile: \$0.55 (up to 100 miles)  
PARTS TOTAL: \_\_\_\_\_  
DIAGNOSTICS TOTAL: \_\_\_\_\_  
LABOR TOTAL: \_\_\_\_\_  
TRAVEL ALLOWANCE TOTAL: \_\_\_\_\_  
**CREDIT REQUEST TOTAL:** \_\_\_\_\_ *US (DOLLARS)*



# Warranty Claim Form

\*Please save a copy for your records

**\*THIS PAGE TO BE COMPLETED BY GMG WARRANTY DEPARTMENT ONLY\***

GMG WARRANTY CLAIM # \_\_\_\_\_

CLAIM DATE: \_\_\_\_\_

**CUSTOMER REQUEST**

PARTS TOTAL: \_\_\_\_\_

DIAGNOSTICS TOTAL: \_\_\_\_\_ hr \_\_\_\_\_

LABOR TOTAL: \_\_\_\_\_ hr \_\_\_\_\_

TRAVEL ALLOWANCE: \_\_\_\_\_ mi \_\_\_\_\_

**CREDIT REQUEST TOTAL:** \_\_\_\_\_

**GMG APPROVED**

PARTS TOTAL APPROVED: \_\_\_\_\_

DIAGNOSTICS TOTAL APPROVED: \_\_\_\_\_ hr \_\_\_\_\_

LABOR TOTAL APPROVED: \_\_\_\_\_ hr \_\_\_\_\_

TRAVEL ALLOWANCE TOTAL APPROVED: \_\_\_\_\_ mi \_\_\_\_\_

**TOTAL CREDIT APPROVED:** \_\_\_\_\_

CREDIT MEMO # \_\_\_\_\_

CREDIT DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

FURTHER COMMENTS:

**Mail To:**  
GMG Corporate  
3428 Bullock Lane  
San Luis Obispo, CA 93401  
Attn: Warranty Dept.

**Questions / Comments**  
Product Support  
Phone: 805.516.2166  
Toll Free: 800.301.0499 (Ext. 2)  
Email: Warranty@goGMG.com